



## STATE WATER PROJECT CONTRACT EXTENSION PROJECT

### NEGOTIATION MEETING # 23 AGENDA

JUNE 18, 2014

10:00AM - 12:00PM

RESOURCES BUILDING

1416 9<sup>TH</sup> STREET, ROOM 1131

SACRAMENTO, CA

PHONE LINE: 719-359-9722

ACCESS CODE: 138000#

DOCUMENTS CAN BE FOUND AT: <http://www.water.ca.gov/swpao/watercontractextension/>

#### MEETING OBJECTIVES

- Review AIP Review Team edits to the Draft Final Contract Extension Offer and Draft Final SWRDS Finance Committee Charter.
- Finalize AIP Package.
- Track Actions, Next Steps.

#### AGENDA

- |  |                     |
|--|---------------------|
| I. Welcome/Introductions   | 10:00 am - 10:10 am |
| II. Meeting Overview   | 10:10 am - 10:20 am |
| <ul style="list-style-type: none"> <li>• Ground Rules and Agenda</li> <li>• Action List Review</li> <li>• Finalize 3/6 Meeting Summary</li> </ul>  |                     |
| III. Objectives Discussion   | 10:20 am - 11:00 am |
| <ul style="list-style-type: none"> <li>• Draft Final Contract Extension Offer               <ul style="list-style-type: none"> <li>○ AIP Review Team Edits</li> <li>○ Discussion</li> </ul> </li> <li>• Draft Final SWRDS Finance Committee Charter               <ul style="list-style-type: none"> <li>○ AIP Review Team Edits</li> <li>○ Discussion</li> </ul> </li> <li>• Finalize AIP Package (Contract Extension offer; Charter)</li> <li>• Caucuses, as Needed</li> </ul> |                     |

#### Note:

- i. Any party can call a caucus at any time.
- ii. Meetings will end when business is completed or by mutual agreement.
- iii. Public comment period will occur at the end of every negotiation meeting.

- IV. Next Steps 11:00 am - 11:30 am
- Review Actions
  - Finalize AIP Package Signing Process
  - Other
- V. Public Comment TBD - when finished
- VI. Adjourn 12:00 pm

DOCUMENTS TO BE POSTED PRIOR TO NEGOTIATION

- Agenda, Draft Final Contract Extension Offer, Draft Final SWRDS Finance Committee Charter

TO PROVIDE WRITTEN COMMENTS ON THE STATE WATER PROJECT CONTRACT EXTENSION:

Email: [watercontractextension@water.ca.gov](mailto:watercontractextension@water.ca.gov)

California Department of Water Resources Contract Extension

1416 9th Street, Room 1640-H4

Sacramento, CA 95814

(916) 653-5791

Note:

- i. Any party can call a caucus at any time.
- ii. Meetings will end when business is completed or by mutual agreement.
- iii. Public comment period will occur at the end of every negotiation meeting.



## STATE WATER PROJECT CONTRACT EXTENSION PROJECT

### GROUND RULES FOR DWR AND SWP CONTRACTOR PARTICIPANTS

#### ➤ **Help the group accomplish the meeting objectives**

1. Focus on interests rather than positions; be flexible about solutions and take into account the interests of the group as a whole.
2. Abide by the "no surprises" rule: Raise interests/concerns early to promote effective problem solving.
3. Understand and support the consensus decision-making process:
  - a) Support what you can - from strong support to "I can live with it."
  - b) If you disagree with a proposal or a consensus decision, explain what would be necessary to get your support and/or offer an alternative.
4. Respect agreements about designated representatives.

#### ➤ **Follow common discussion guidelines**

5. Use name card tents to indicate you'd like to speak:
  - a) Stand card on end to get into the queue
  - b) Wave card to speak out of queue to make a directly related point
6. Respect the agenda: stay on topic and on time by being concise and not repeating information unless necessary for understanding.
7. Actively listen; make learning and understanding a priority.
8. Let speakers finish their thoughts.
9. Avoid side discussions and hold phone conversations until breaks.

#### ➤ **Be comfortable and make it comfortable for others**

10. Notify the facilitator if breaks are needed, or other special meeting management requests.
11. Use respectful language.
12. Be hard on problems, easy on people.
13. Insert humor, but not at someone else's expense.

### GROUND RULES FOR OBSERVERS AND COMMENTERS

#### ➤ **You are welcome to observe and comment. Here's how:**

1. Public observation and comment will be consistent with the "Principles Regarding Public Participation Process in SWP Contract Negotiations" ([http://www.water.ca.gov/swpao/watercontractextension/docs/Monterey\\_Principles.pdf](http://www.water.ca.gov/swpao/watercontractextension/docs/Monterey_Principles.pdf)) and the Public Process Document ([http://www.water.ca.gov/swpao/watercontractextension/docs/contract\\_amendment\\_public\\_process\\_document\\_04-16-2013.pdf](http://www.water.ca.gov/swpao/watercontractextension/docs/contract_amendment_public_process_document_04-16-2013.pdf)).

#### **Note:**

- i. Any party can call a caucus at any time.
- ii. Meetings will end when business is completed or by mutual agreement.
- iii. Public comment period will occur at the end of every negotiation meeting.

2. Observers are free to attend and listen during negotiation sessions and to comment during the designated comment period.
3. Submit a Public Comment Form to speak during the designated comment period at the end of each negotiation session.
4. Comments: The comment period will be 30 minutes. Times for each speaker will be no more than 3 minutes each, or less depending on the number of people wanting to provide public comment (number of people wanting to comment will be divided by the 30 minutes available). Members of the public calling in will be able to provide written comments, but not oral comments.
5. The comment period is designed for input and not for exchanges with the negotiators. As a general rule, the negotiators will listen to comments without responding.
6. Be concise, avoid repeating comments made by other commenters, and focus on the topics covered in that day's negotiation session.
7. The public is welcome to submit written comments to DWR within seven days of a negotiation session so they can be considered prior to subsequent sessions. Written comments from the public will be posted on the DWR Contract Extension web page (<http://water.ca.gov/swpao/watercontractextension>). DWR will not provide written responses to public comments during the negotiations, but public comments submitted during the CEQA process will be addressed as required.

Note:

- i. Any party can call a caucus at any time.
- ii. Meetings will end when business is completed or by mutual agreement.
- iii. Public comment period will occur at the end of every negotiation meeting.